Binder Check-Off Sheet

Required Contents (15 pts)

 3-Ring binder

 7 Sections that have tabs with labels

 Pencil pouch

 At least 2 pencils, or pens

 Highlighters

 Other supplies

 Planner

 Binder cover or label

Neatness (5 pts)

 No Papers on in the front cover

 Binder is neat

 All papers are attached

 All supplies are tidy

Sections (5 pts)

 Homework system

 Syllabus for each class

 All returned and completed work kept in section

 Material is organized per subject area teacher

 Material is in chronological order

 Cornell Notes or Learning Logs are in every section

Cornell Notes (25 pts)

 At least 5 sets of Cornell Notes weekly

 Must have at least 2 each from Science, Math, L Arts, History

 Cornell Notes are in Cornell format

 Cornell Notes have all 5 sections complete

Planner (50 pts)

 7 classes daily

 Completely filled-in each day

 Extended planning

 Completed work system